

Sample Corporate Board Resolution – Plan Sponsor (Employer)

Corporate Board Resolution Authorizing Amendment of a 403(b) Plan

Note: This Sample Corporate Board Resolution is intended to serve merely as a guide to plan sponsors that wish to amend a 403(b) plan. It may be customized to fit the needs of any type of business.

A meeting of the Board of Directors of ABC Company, herein referred to as “Corporation,” was held on the Day of Month Year, in accordance with the Corporation’s bylaws. The directors approved an amendment to the 403(b) Plan by the Corporation for the benefit of the Corporation’s employees.

The following resolutions were offered, seconded and unanimously adopted.

BE IT RESOLVED that the Corporation amends the ABC Company 403(b) Plan (the “Plan”) to be effective MM/DD/YYYY. The Plan is amended to address the [insert description of amendment].

BE IT FURTHER RESOLVED that the officers of the Corporation are authorized and directed to execute any and all documents and do any and all acts that may be necessary in connection with the amendment of the Plan.

BE IT FURTHER RESOLVED that the officers of the Corporation are authorized and directed to retain any service providers they believe necessary or desirable in connection with the amendment of the Plan.

Certification

I, the undersigned, Secretary of the Corporation, do certify that the foregoing is a true, exact and correct copy of a resolution adopted at a lawfully held meeting of the Corporation’s Board of Directors on the Day of Month Year.

Signature(s) X	Date
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(Corporate Seal)

SAMPLE